Studfall Junior School

Monitoring through book scrutiny
Monitoring is a vast area and can include lesson observations, child interviews, parent interviews, planning scrutiny, book monitoring, learning walks and data analysis.

This exemplar focuses on “book monitoring” and shows the value of a structured “no surprises” approach.
Monitoring is part of the School Development Planning

Improving Schools Programme (ISP) Raising Attainment Plan (RAP)

School Name: Studfall Junior School

Academic Year: 2011 - 2012

### Priority 1
Leadership and Management: Raising attainment and accelerating progress

#### Autumn Term

**TARGET FOR THE YEAR:**

1. Raise attainment in maths and literacy
2. To consolidate the systems in place for assessment and marking in maths and literacy
3. To improve teacher and children understand of reading and the processes involved.

<table>
<thead>
<tr>
<th>Outcomes (quantitative and qualitative)</th>
<th>Specific Actions (who will lead actions in school/associates/advisers/partners)</th>
<th>Monitoring arrangements</th>
<th>Evidence of impact on pupil progress</th>
<th>Resourcing</th>
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<tbody>
<tr>
<td>1) Science Identify key areas for development in differentiation, including extension progression and health and safety and SC1 investigations</td>
<td>Planning scrutiny to identify key areas for training From 16 classes, 14 books scrutinised, good use of topic sheets and vocabulary, differentiation and assessment not clear in books, lots of worksheets</td>
<td>Science release time 9/11</td>
<td>Unit being delivered across all year groups with progression evident in planning.</td>
<td>Release time Geraldine Murray Friday pm</td>
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<tr>
<td>2) ICT To improve the use of ICT and link it with the</td>
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Comment [CP1]: A3 Science vocabulary displayed and monitored
What we did

After introducing a new planning format we wanted to check on its impact on our children’s learning and progression.

Staff were given the date and foci for a book scrutiny.

Top, Middle and Bottom samples were scrutinized and findings were recorded on a feedback grid, identifying good evidence, evidence and little or no evidence.

Personal feedback was added on, things done well and points for development with suggestions of what to do next.

We made sure to thank the teachers 😊
This example of book scrutiny feedback shows comments to encourage further development.

### Book Scrutiny Feedback

**For:** Year 6  **Date:** 25/11/11

<table>
<thead>
<tr>
<th>Good Evidence of</th>
<th>Evidence of</th>
<th>Little or No Evidence In need of development</th>
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<tbody>
<tr>
<td>Appropriate presentation of work including L.O. and date</td>
<td>Some evidence of SCI</td>
<td>Child Self-evaluations for lessons</td>
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<tr>
<td>Evidence of Scientific Vocabulary</td>
<td>Differentiated work</td>
<td></td>
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<tr>
<td>Comments or written support designed to develop the understanding of the child</td>
<td></td>
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<tr>
<td>Use Of ICT</td>
<td>Progress made by the children.</td>
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**Comments**
- Good use of scientific vocabulary
- Learning objective clear
- Good use of child assessments sheets
- Points to consider for further development:
  - Children add to their assessment as they go along so they are engaged in their learning process, using a coloured pencil and adding the date would evidence this
  - Consider how the work is differentiated not just from a literacy point of view

Many thanks for your help,
Angie
What the school says

We think our process of book monitoring provides vital evidence of how successful and consistent the introduction of new or refreshed foci have been and acts as signpost to the next steps. It also helps to identify areas of strength and areas which may need further support and provides the subject leader with a whole school overview.
The impact for our school was ..... 

The impact of the book scrutiny identified areas of *strength* and areas for *development*, which were used to identify and inform targets for the RAP (Raising Attainment and Progress)

It *raised the profile of science* throughout the school and showed its value and importance as a subject.
Science Subject Leaders Comments

Carrying out a book scrutiny like this helped me as subject leader to develop and refine the ability to see a whole school overview of science.
What we will do next

This method of carrying out a book scrutiny worked well so having taken on the additional responsibility of managing science at another school as well as my own, I will be implementing a book scrutiny to find out what are their current areas of strength and areas for development and use to inform my action plan here too.